

**SILVER CREEK OF CLAY COUNTY HOMEOWNERS ASSOCIATION, INC.**  
**Board of Directors Meeting**  
**March 6, 2014**  
**Lake Asbury Elementary School Cafeteria**

Present: Barbara Ward, Sandi Smith, Jennifer DiVona, and Kathy Melton representing The CAM Team. Doug Foss, Chairman of the Events Committee, and several residents were also in attendance.

The meeting was called to order at 6:00 pm by President, Barbara Ward.

Copies of the minutes from the February 6, 2014 Board Meeting, February 20, 2014 Board Planning Meeting, and February 27, 2014 Homeowners Meeting were emailed to the Board in advance of the meeting. A motion was made by Barbara to waive the reading and to approve all of the minutes as written. Sandi Smith seconded. None opposed. Sandi signed the minutes.

**Homeowners Forum: None**

**Committee Reports:**

**Communications Committee:**

- The Silver Creek Facebook page was shut down at the end of February. A NextDoor website has been set up for the neighborhood, but the official website remains [www.mysilvercreekhoa.com](http://www.mysilvercreekhoa.com)
- Angie Trimmer will take over posting on the front bulletin board.
- Articles should be submitted to Management for the next newsletter.

**Architectural Review Committee:**

- An updated ARC Tracker was provided to the Board.
- The Committee will meet with a homeowner concerning their request to install a shed.
- The request to paint a front door is being reviewed by the Committee.

**Landscape, Ponds and Preserve Committee:**

- Work to stabilize erosion issues on Pond 2 has been completed at a cost of \$29,883.00.
- Sandi made a motion to appoint Linda Rudd to the Landscape, Ponds and Preserve Committee. Barbara seconded. None opposed.
- Management will contact the attorney to clarify whether St. Johns River Water Management District must be notified when repairs are made to the ponds.

**Pool Committee:**

- Jennifer DiVona reported that she would like to order shirts for the pool monitors. Danielle Simpson from Riverside Management will attend the next meeting and will bring a sample shirt that they provide. The Board would like the shirt to be another color besides red. Shirts will be ordered after the April meeting.
- The pool renovation should be completed in the mid-March timeframe.
- A sample Pool Registration Form was provided to the Board. Owners who rent their property will need to provide a lease to Management per the Covenants and Restrictions.

Welcome Committee: No Report

Events Committee:

- An Easter Egg Hunt is being planned for Saturday, April 19<sup>th</sup>. More information will be posted on the website and NextDoor.
- The first yard sale will be held on Saturday, April 5<sup>th</sup>.
- Several movie nights are being planned, with the first to be held in May.
- Doug Foss suggested holding events for adults, such as an adult swim night and a wine/cheese tasting.
- The Board approved purchasing event signs.
- The Board is hoping to offer swimming lessons at the pool this summer. This activity would be coordinated by the Events Committee and Pool Committee.
- A suggestion was made to put up a sign at the pool to show upcoming events.

**Funds:**

The February 2014 financials were emailed to the Board in advance of the meeting. Balances as of February 28, 2014 were:

Operating Account	\$201,144.35
Money Market Account	<u>\$ 90,166.62</u>
Total Funds	\$291,310.97

The March 2014 Collection Tracker was discussed. A motion was made by Sandi to approve the requested actions to file seven (7) liens and intent to foreclose lien notices. Barbara seconded. None opposed.

A motion was made by Barbara to suspend the voting rights and right to use the pool for the list of homeowners presented who are more than 90 days in arrears on their assessments. Sandi seconded. None opposed. Management will send a letter to homeowners.

Only one Adams Home remains unsold.

**Old Business:**

Work continues to finalize the set-up of the computer at the pool so that Management can take over control of the key cards and camera systems. A back-up battery was purchased and has been installed.

The Pond 2 update was provided under Committee Reports.

The first capture of Muscovy ducks was completed with forty-one ducks being removed and relocated to a private preserve area. A second capture has been approved for Pond 11. Steve DeMoor with Wildlife Solutions will be contacted to see when the pre-baiting will begin.

A motion was made by Sandi to proceed with the Document Organization service offered by Clayton & McCulloh. Barbara seconded. None opposed. The next step will be to discuss needed changes to the Covenants and Restrictions, including board size and sheds.

**New Business:**

The BSF Service Company contract for pool and janitorial services is up for renewal and a new contract was submitted. Several changes will be requested. Barbara made a motion to approve the contract (\$1,355.00 per month) with the requested changes. Sandi seconded. None opposed. Bryan Filing will attend the April meeting to discuss the necessity of closing the pool on Mondays during the summer season.


A proposal was received from Riverside Management to provide pool monitors. The Association is only billed for actual hours worked and the schedule can be changed at any time. Approval was tabled until the next meeting.

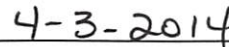
The Annual Meeting will be held on April 30, 2014 at Lake Asbury Junior High School. Doug Foss will create a Power Point presentation. The Board will hold its May meeting at The CAM Team offices on Thursday, May 8, 2014 at 9:30 a.m.

All business being completed, the meeting was adjourned at 7:38 pm.

Respectfully Submitted,

Kathy Melton, CAM

  
Signature

  
Date